

Chairperson: Supervisor Kathy Arciszewski  
Committee Clerk: Maribeth Welchman, 278-4226  
Research Analyst: Robert Murphy, 278-5263

**COMMITTEE ON PERSONNEL**  
**Friday, January 12, 2001 – 9:00 a.m.**  
**Milwaukee County Courthouse, Room 203-R**

**M I N U T E S**

TAPE NO. 4, Side B, No. 125 to 241

**ROLL CALL:**

**PRESENT:** Supervisors Schmitt, Holloway, Mayo, Ryan and Arciszewski (Chairman)

**EXCUSED:** Supervisors Coggs-Jones (later present) and De Bruin (later present)

**Scheduled Items:**

1.	01-13(a)	<p>Report from the Director of Human Resources relative to temporary and emergency appointments in existence. <b>(FOR INFORMATIONAL PURPOSES)</b></p> <p>APPEARANCES: Mr. Gary Dobbert, Director, DHR</p> <p>Ms. JoAnn Dobberfuhr, Budget Analyst, Department of Administration</p> <p>Supervisor Coggs-Jones present (Tape No. 4B-130).</p> <p>Supervisor Holloway requested that the Department of Human Resources provide information relative to diversity as it pertains to these informational items before the Committee.</p> <p><b><i>NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.</i></b></p>
2.	01-22(a)	<p>Report from the Director of Human Resources listing reclassification of existing positions, reallocations of non-represented positions, appointments at an advanced rate of pay, advancements within the pay range and revisions to positions in the Executive Compensation Plan. <b>(FOR INFORMATIONAL PURPOSES)</b></p> <p><b><i>NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM. .</i></b></p>

3.	01-23(a)	<p>Report from the Director of Human Resources with respect to temporary assignments of non-represented employees to a higher classification. <b>(FOR INFORMATIONAL PURPOSES)</b></p> <p><b><i>NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM. .</i></b></p>
4.	01-24(a)	<p>Report from the Director of Human Resources with respect to dual employment. <b>(FOR INFORMATIONAL PURPOSES)</b></p> <p><b><i>NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.</i></b></p>
5.	01-67	<p>From the Director of Human Resources, requesting approval to enter into a contract with FlexBen Corporation as administrator of an expanded Section 125 Plan, in accordance with IRS regulations.</p> <p>APPEARANCES: Mr. Gary Dobbert, Director, DHR</p> <p><b><i>MOTION BY: (COGGS-JONES)</i></b> Approve. <b>(Vote 6-0)</b>  AYES: Schmitt, Coggs-Jones, Holloway, Mayo, Ryan and Arciszewski (Chairperson)  NOES: None  EXCUSED: De Bruin</p>
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<b><i>RECOMMENDATIONS RELATIVE TO CLASSIFICATION AND RATES OF PAY FOR CREATION OF POSITIONS IF RECOMMENDED BY THE FINANCE COMMITTEE:</i></b>		
6.	00-747	<p>From Director, Department of Child Support Enforcement, requesting the abolishment of one Accountant I position and creation of one Secretarial Assistant position. <b>(Also to the Committee on Finance and Audit and the Departments of Administration (DOA) and Human Resources.) (REPORTS FROM DOA &amp; DHR)</b></p> <p>Supervisor De Bruin present (Tape No. 214).</p>

		<p><b>MOTION BY: (SCHMITT)</b> Approve items 6 (file no. 00-747) and 7 (file no. 01-38). (Vote 7-0)</p> <p>AYES: Schmitt, Coggs-Jones, De Bruin, Holloway, Mayo, Ryan and Arciszewski (Chairperson)</p> <p>NOES: None</p> <p>EXCUSED: None</p>
7.	01-38	<p>From Chief Judge requesting the creation of a Research Assistant position for a judicial oversight project of domestic violence relative to a grant from the National Institutes of Justice, Violence Against Women Office. <b>(Also to the Committee on Finance and Audit and the Departments of Administration and Human Resources.) (REPORTS FROM DOA &amp; DHR)</b></p> <p><b>SEE ACTION UNDER NUMBER 6 ABOVE.</b></p>
<p align="center">* * * * * <b>PUBLIC HEARING</b> * * * * *</p>		
8.	01-77	<p>Public hearing on a tentative agreement between Milwaukee County and Milwaukee County Fire Fighters' Association, International Association of Fire Fighters Local 1072, for 2001 and 2002-2004. (Formerly file no. 00-P5)</p> <p>APPEARANCES: None</p> <p>Chairman Arciszewski called three times for persons wishing to be heard on the above issue; upon hearing no requests, the Chairman closed the public hearing portion of this item. (Tape No. 4B-215)</p> <p>APPEARANCES: Mr. Gary Dobbert, Director, DHR Mr. Hank Zielinski, Director, Labor Relations</p> <p><b>MOTION BY: (SCHMITT)</b> Approve both tentative agreements (Milwaukee County Fire Fighters' Association, International Association of Fire Fighters Local 1072, for 2001 and 2002-2004 and Milwaukee County Building &amp; Trades Association, for 2001 and 2002-2004). <b>(Vote 5-0)</b></p> <p>AYES: Schmitt, Coggs-Jones, Holloway, Ryan and Arciszewski (Chairperson)</p> <p>NOES: None</p> <p>EXCUSED: De Bruin and Mayo</p>

9.	01-78	<p>Public hearing on a tentative agreement between Milwaukee County and Milwaukee County Building &amp; Trades Association, for 2001 and 2002-2004. (Formerly File No. 00-P8)</p> <p>Chairman Arciszewski called three times for persons wishing to be heard on the above issue; upon hearing no requests, the Chairman closed the public hearing portion of this item. (Tape No. 4B-222)</p> <p><b>SEE ACTION UNDER NUMBER 8 ABOVE.</b></p>
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<p><b>The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(g), for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to any or all of the following matters. At the conclusion of the closed session, the Committee may reconvene in open session to take whatever actions it may deem necessary on the said matters:</b></p>		
10.		<p>Negotiations between Milwaukee County and the following entities relative to labor agreements:</p> <ul style="list-style-type: none"> <li>A. Federation of Nurses &amp; Health Professionals Local 5001 (File No. 00-473)</li> <li>B. TEAMCO (File No. 00-578)</li> <li>C. Milwaukee County Building &amp; Trades Association (File No. 01-77) (Formerly listed as item 00-P8.)</li> <li>D. District Council 48, (AFSCME) &amp; its appropriate affiliated local unions (File No. 00-559)</li> <li>E. District No. 10, International Association of Machinists &amp; Aerospace Workers (File No. 00-507)</li> <li>F. Milwaukee County Fire Fighters' Association, Local 1072 (File No. 00-78) (Formerly listed as item 00-P5.)</li> </ul> <p><b>MOTION BY: (SCHMITT)</b> Adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(g), for the purpose of the Committee</p>

		<p>receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to any or all of the aforementioned matters. <b>(Vote 6-1)</b> (Tape No. 4B-223)</p> <p>AYES: Schmitt, Coggs-Jones, De Bruin, Holloway, Ryan and Arciszewski (Chairperson)</p> <p>NOES: Mayo</p> <p>EXCUSED: None</p> <p>The Committee reconvened into open session at approximately 11:25 a.m. to consider items 8 (tentative agreement between Milwaukee County and Milwaukee County Fire Fighters' Association, International Association of Fire Fighters Local 1072, for 2001 and 2002-2004) and 9 (tentative agreement between Milwaukee County and Milwaukee County Building &amp; Trades Association, for 2001 and 2002-2004). (Tape No. 4B-234)</p> <p><u>ROLL CALL:</u></p> <p>PRESENT: Supervisors Schmitt, Coggs-Jones, Holloway, Ryan and Arciszewski (Chairman)</p> <p>EXCUSED: Supervisors De Bruin and Mayo</p> <p><b><i>(See further action under item eight above.)</i></b></p>
<p>STAFF PRESENT: Ms. Janice Lichter, Research Analyst</p> <p>Mr. Robert Andrews, Deputy Corporation Counsel</p> <p>This meeting was recorded on tape, which is available for audit upon prior request of the Committee Clerk. The foregoing matters were not necessarily considered in agenda order. Committee "green files" contain copies of resolutions, amendments, ordinances, reports and correspondence, etc., which may be reviewed upon request of the Committee Clerk. The official copy of these minutes is available in the County Board office.</p> <p style="text-align: right;">Adjourned: 11:30 a.m.</p> <p style="text-align: right;"><u>Maribeth Welchman</u></p> <p style="text-align: right;">Committee Clerk</p>		
<p>NOTE: The next regular meeting of the Committee on Personnel is February 9, 2001. All items for the agenda must be in the Committee Clerk's possession by the end of the business day on Tuesday, January 30, 2001.</p>		

***ADA accommodation requests should be filed with the Milwaukee County Executive Office for Persons with Disabilities 278-3932 (voice) or 278-3937 (TTD) upon receipt of this notice.***

Chairperson: Supervisor Kathy Arciszewski  
Committee Clerk: Maribeth Welchman, 278-4226  
Research Analyst: Robert Murphy, 278-5263

**COMMITTEE ON PERSONNEL**  
**Friday, February 9, 2001 -- 9:00 a.m.**  
**Milwaukee County Courthouse, Room 201-B**

**M I N U T E S**

TAPE NO. 4, Side B, No. 271 to end of tape  
TAPE NO. 5, Side A, No. 001 to 070

**ROLL CALL:**

PRESENT: Supervisors Schmitt, Coggs-Jones, De Bruin, Holloway, Mayo, Ryan and Arciszewski (Chairman)

EXCUSED: None

**Scheduled Items:**

1.           01-13(a)       Report from the Director of Human Resources relative to temporary and emergency appointments in existence. **(FOR INFORMATIONAL PURPOSES)**

APPEARANCES: Mr. Gary Dobbert, Director, DHR

***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***

2.           01-22(a)       Report from the Director of Human Resources listing reclassification of existing positions, reallocations of non-represented positions, appointments at an advanced rate of pay, advancements within the pay range and revisions to positions in the Executive Compensation Plan. **(FOR INFORMATIONAL PURPOSES)**

APPEARANCES: Mr. Gary Dobbert, Director, DHR  
Mr. Roy De la Rosa, Director, Intergovernmental Relations  
Mr. Hank Zielinski, Director, Labor Relations  
Mr. McKinstry, Parks Department DHR  
Ms. Patty Yunk, AFSCME, D.C. 48  
Mr. Bill Mollenhauser, Milwaukee D.C. 48

**MOTION BY: (De BRUIN)** Lay over the appointment at an advanced step of the pay range - County Executive, Administrative Secretary Assistant Director, Intergovernmental Relations.

Supervisor Holloway suggested that no action be taken and that Supervisor De Bruin address her concerns directly with the appointing authority. He stated that if a department head is within their budget (and based on this it is within the budgeted dollars) then it is at the discretion of the department head to recruit and retain people for positions.

**MOTION BY: (De BRUIN)** Lay over temporarily.

***No further action was taken on the above report and no item was laid over within said report.*** (Tape No. 4B-534)

3.        01-23(a)        Report from the Director of Human Resources with respect to temporary assignments of non-represented employees to a higher classification. **(FOR INFORMATIONAL PURPOSES)**

***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***

4.        01-24(a)        Report from the Director of Human Resources with respect to dual employment. **(FOR INFORMATIONAL PURPOSES)**

***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***

5.        01-103        From the Director, DHR, requesting authorization to submit an application to the Private Industry Council to allow Milwaukee County to participate in the 2001 Step-Up Youth Employment Program, and if approved by the Private Industry Council (PIC), authorization to accept Federal Job Training Partnership Act (JTPA) funds to Milwaukee Employment and Training, Inc. (MET) as reimbursement for actual program expenses. **(Note: The Federal Job Training partnership Act has been changed to Federal Workforce Investment Act (WIA).)** (Tape No. 5B-450)

APPEARANCES: Mr. Gary Dobbert, Director, DHR

**MOTION BY: (MAYO)** Approve. **(Vote 7-0)**

AYES: Schmitt, Coggs-Jones, De Bruin, Holloway, Mayo, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: None

6.           01-134       From Corporation Council, requesting approval of a resolution and ordinance to amend Chapter 58 of the General Ordinances of Milwaukee County relating to the Employee's Retirement System Department in order to conform to existing procedures. (Formerly File No. 01-P-01.)

APPEARANCES: Mr. Robert Ott, Milwaukee County Corporation Counsel (Tape No. 5B-542)

**MOTION BY: (De BRUIN)** Approve. **(Vote 7-0)**

AYES: Schmitt, Coggs-Jones, De Bruin, Holloway, Mayo, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: None

**RECOMMENDATIONS RELATIVE TO CLASSIFICATION AND RATES OF PAY FOR CREATION OF POSITIONS IF RECOMMENDED BY THE FINANCE COMMITTEE:**

7.           01-084       From Director of Parks, Recreation and Culture, requesting the creation of one position of Safety, Security and Training Manager and the abolishment of one position of Training Assistant - Parks, both effective March 1, 2001. **(Also to the Committees on Finance and Audit and Personnel and the Departments of Administration and Human Resources.) (REPORT FROM DOA)**

APPEARANCES: Mr. McKinstry, Parks Department DHR

Mr. Dennis Weedall, Deputy Director (Finance), Parks Department

**MOTION BY: (MAYO)** Approve (Tape No. 5B-570). **(Vote 7-0)**

AYES: Schmitt, Coggs-Jones, De Bruin, Holloway, Mayo, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: None

8.           01-088       From the Sheriff, requesting the creation of one additional Deputy Sheriff I position in the Sheriff's Department for the Day Reporting

Center. **(Also to the Committees on Finance and Audit and Personnel and the Departments of Administration and Human Resources.) (REPORT FROM DOA)**

APPEARANCES: Mr. Gary Dobbert, Director, DHR (Tape No. 5B-584)

Mr. Dobbert stated that the Department is not ready to report on the classification and pay range until more information is provided by the requesting department.

**MOTION BY: (De BRUIN)** Approve items 01-088 and 01-090 and lay over item 01-129. **(Vote 7-0)**

AYES: Schmitt, Coggs-Jones, De Bruin, Holloway, Mayo, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: None

9.           01-089       From Director of Public Works, requesting the abolishment of six positions of Airport Grounds Attendant and the creation of six positions of Airport Worker-Seasonal. **(Also to the Committees on Finance and Audit and Personnel and the Departments of Administration and Human Resources.) (REPORT FROM DOA)**

APPEARANCES: Mr. Bill Mollenhauser, Milwaukee D.C. 48 (request lay over)

**MOTION BY: (MAYO)** Approve. (Tape No. 5A-021)

**MOTION BY: (COGGS-JONES)** Amend to stipulate these positions and director the Director of Labor Relations to meet with AFSCME before County Board Day to discuss Mr. Mollenhauser's concerns. **(Vote 7-0)**

AYES: Schmitt, Coggs-Jones, De Bruin, Holloway, Mayo, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: None

10.          01-090       From Director of Human Services, requesting the abolishment of the following positions: one Clerk Typist II, one Medical Records Supervisor; and two Admission Representatives; and the creation of

one Assistant Medical Record Administrator and two Account Clerk II positions at the Mental Health Division. **(Also to the Committees on Finance and Audit and Personnel and the Departments of Administration and Human Resources.) (REPORT FROM DOA)**

***SEE ACTION UNDER NUMBER EIGHT (8) ABOVE.***

11.        01-129        From Director, Department of Human Services, requesting the abolishment of a vacant Clerk Steno II position and the creation of one position of Secretarial Assistant in the Child Welfare Division. **(Also to the Committees on Finance and Audit and Personnel and the Departments of Administration and Human Resources.) (REPORT FROM DOA)**

***SEE ACTION UNDER NUMBER EIGHT (8) ABOVE.***

## **P U B L I C H E A R I N G**

12.        00-559        From Executive Director, Milwaukee District Council 48, (AFSCME) notifying of their intent to negotiate an existing labor agreement with Milwaukee County which expires December 31, 2000.  
**Recommendations from the Director, Labor Relations, to approve the following:**
- A.        2001 agreement between Milwaukee County and Milwaukee District Council 48, (AFSCME) AFL-CIO and its appropriate affiliated locals, for the year 2001. **[File 00-559(a)]**
- B.        2002 through 2004 agreement between Milwaukee County and Milwaukee District Council 48, (AFSCME) AFL-CIO and its appropriate affiliated locals, for the years 2002 through 2004. **[File 00-559(b)]**
- C.        2001 Permanent Arbitrator contract between Milwaukee County and Milwaukee District Council 48, (AFSCME) AFL-CIO and its appropriate affiliated locals, for the year 2001. **[File 00-559(c)]**

- D. 2002 through 2004 Permanent Arbitrator contract between Milwaukee County and Milwaukee District Council 48, (AFSCME) AFL-CIO and its appropriate affiliated locals, for the years 2002 through 2004.

**[File 00-559(d)]**

APPEARANCES: Ms. Patty Yunk, AFSCME, D.C. 48 (support agreements)

**MOTION BY: (SCHMITT)** Approve items 12A through 12D. (Tape No. 5A-049) **(Vote 6-1)**

AYES: Schmitt, Coggs-Jones, Holloway, Mayo, Ryan and Arciszewski (Chairperson)

NOES: De Bruin

EXCUSED: None

13. 00-578 From President, Technicians, Engineers and Architects of Milwaukee County (TEAMCO), notifying of their intent to negotiate an existing labor agreement with Milwaukee County which expires December 31, 2000. **Recommendations from the Director, Labor Relations, to approve the following:**

- A. 2001 agreement between Milwaukee County and Technicians, Engineers and Architects of Milwaukee County (TEAMCO), for the year 2001. **[File No. 00-578(a)]**

- B. 2002 through 2004 agreement between Milwaukee County and Technicians, Engineers and Architects of Milwaukee County (TEAMCO), for the years 2002 through 2004. (Tape No. 5A-066) **[File No. 00-578(b)]**

**MOTION BY: (MAYO)** Approve items 13A and 13B. **(Vote 6-1)**

AYES: Schmitt, Coggs-Jones, Holloway, Mayo, Ryan and Arciszewski (Chairperson)

NOES: De Bruin

EXCUSED: None

STAFF PRESENT: Mr. Robert Murphy, County Board Research Analyst, Personnel Committee

Mr. Gary Dobbert, Director, DHR

Mr. Hank Zielinski, Director, Labor Relations

This meeting was recorded on tape, which is available for audit upon prior request of the Committee Clerk. The foregoing matters were not necessarily considered in agenda order. Committee "green files" contain copies of resolutions, amendments, ordinances, reports and correspondence, etc., which may be reviewed upon request of the Committee Clerk. The official copy of these minutes is available in the County Board office.

Adjourned: 10:30 a.m.

Maribeth Welchman

Committee Clerk

***ADA accommodation requests should be filed with the Milwaukee County Executive Office for Persons with Disabilities 278-3932 (voice) or 278-3937 (TTD) upon receipt of this notice.***

Chairperson: Supervisor Kathy Arciszewski  
Committee Clerk: Maribeth Welchman, 278-4226  
Research Analyst: Robert Murphy, 278-5263

**COMMITTEE ON PERSONNEL**  
**Friday, March 9, 2001 -- 9:00 a.m.**  
**Milwaukee County Courthouse, Room 201-B**  
**MINUTES**

TAPE NO. 5, Side A, No. 075 to 175

**ROLL CALL:**

PRESENT: Supervisors De Bruin, Mayo, Ryan and Arciszewski (Chairman)

EXCUSED: Supervisors Schmitt, Coggs-Jones (later present) and Holloway (later present)

**Scheduled Items:**

1.        01-13(a)        Report from the Director of Human Resources relative to temporary and emergency appointments in existence. **(FOR INFORMATIONAL PURPOSES)**

APPEARANCES: Mr. Gary Dobbert, Director, DHR (Tape #5A-159)

***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***

2.        01-22(a)        Report from the Director of Human Resources listing reclassification of existing positions, reallocations of non-represented positions, appointments at an advanced rate of pay, advancements within the pay range and revisions to positions in the Executive Compensation Plan. **(FOR INFORMATIONAL PURPOSES)**

APPEARANCES: Mr. Gary Dobbert, Director, DHR (Tape #5A-159)

Mr. Dobbert requested lay over of the reclassification request for the Department of Human Services Dept./Org. Unit 78030-0001, Section Manager (Support Programs EESB) and for the Parks Dept./Org. Unit 01390-ALL, Office Assistant III.

NO OBJECTIONS; SO ORDERED.

3.        01-23(a)        Report from the Director of Human Resources with respect to

temporary assignments of non-represented employees to a higher classification. **(FOR INFORMATIONAL PURPOSES)**

***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM***  
(Tape No. 5A-159).

4. 01-24(a) Report from the Director of Human Resources with respect to dual employment. **(FOR INFORMATIONAL PURPOSES)**

***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM***  
(Tape No. 5A-159).

5. 01-15 Recommendation from the Civil Service Commission relative to six-month extension of existing emergency and temporary appointments originally made between October 1 and November 30, 2000.  
(a)(a)

***MOTION BY: (RYAN)*** Approve (Tape No. 5A-080). **(Vote 4-0)**  
AYES: Coggs-Jones, Mayo, Ryan and Arciszewski (Chairperson)  
NOES: None  
EXCUSED: Schmitt, De Bruin and Holloway

6. 01-210 From the Director, DHR, requesting approval of a professional services contract with Health Care System Consultants, Inc. relative to the Request for Proposals process for Milwaukee County health, life and dental benefits.

***MOTION BY: (MAYO)*** Approve (Tape No. 5A-085). **(Vote 4-0)**  
AYES: Coggs-Jones, Mayo, Ryan and Arciszewski (Chairperson)  
NOES: None  
EXCUSED: Schmitt, De Bruin and Holloway

7. 01-134 Report, referred back 2/15/01, recommending approval of a resolution and ordinance to amend Chapter 58 of the General Ordinances of Milwaukee County relating to the Employee's Retirement System Department in order to conform to existing procedures.

APPEARANCES: Mr. Robert Ott, Milwaukee County Corporation Counsel (Tape No. 5A-087)  
Mr. Jerry Heer, Director, Department of Audit

***MOTION BY: (RYAN)*** Approve. **(Vote 4-0)**

AYES: Coggs-Jones, Mayo, Ryan and Arciszewski (Chairperson)  
NOES: None  
EXCUSED: Schmitt, De Bruin and Holloway

***RECOMMENDATIONS RELATIVE TO CLASSIFICATION AND RATES OF PAY FOR  
CREATION OF POSITIONS IF RECOMMENDED BY THE FINANCE COMMITTEE:***

8.        01-129        An adopted resolution abolishing one position of Clerk Stenographer  
            (a)(a)        2 and creating one position of Secretarial Assistant within the Child  
                            Welfare Division of the Department of Human Services, effective  
                            February 18, 2001, in order to enable the Division to provide the  
                            necessary clerical support essential to the administrative positions of  
                            Deputy Administrator-Child Welfare and Integrated Services  
                            Coordinator. (ACTION NECESSARY: APPROVE CLASSIFICATION  
                            AND RATE OF PAY RECOMMENDED BY THE DIRECTOR, DHR.)

APPEARANCES: Mr. Gary Dobbert, Director, DHR  
Mr. Robert Murphy, County Board Research Analyst  
Inspector Zens, Sheriff's Department

Supervisor Holloway present (Tape No. 5A-100).

***MOTION BY: (RYAN)*** Approve items 8, 9, 10 and 11 (File Nos. 01-  
129(a)(a), 00-252(a)(a), 01-171 and 00-589(a)). **(Vote 5-0)**

AYES: Coggs-Jones, Holloway, Mayo, Ryan and Arciszewski  
(Chairperson)  
NOES: None  
EXCUSED: Schmitt and De Bruin

9.        00-252        From the Sheriff requesting the creation of five Deputy Sheriff 1  
            (a)(a)        positions and one Deputy Sheriff Sergeant for the Community-  
                            Oriented Policing grant. **(Also to the Committees on Finance and  
                            Audit and Personnel and the Departments of Administration and  
                            Human Resources.)** (ACTION NECESSARY: APPROVE  
                            CLASSIFICATIONS AND RATES OF PAY RECOMMENDED BY THE  
                            DIRECTOR, DHR.)

***SEE ACTION UNDER NUMBER EIGHT (8) ABOVE.***

10. 01-171 From Director, Department on Aging, requesting creation of one position of Program Coordinator (Aging) to serve as a housing resource for older adults and abolishment of one position of Research and Program Coordinator (Aging). **(Also to the Committees on Finance and Audit and Personnel and the Departments of Administration and Human Resources.)** (ACTION NECESSARY: APPROVE CLASSIFICATION AND RATE OF PAY RECOMMENDED BY THE DIRECTOR, DHR.)

***SEE ACTION UNDER NUMBER EIGHT (8) ABOVE.***

11. 00-589(a) Report from the Director, Department of Human Resources, requesting approval of classifications and rates of pay for positions created in the proposed 2001 Milwaukee County Budget. **(Also to the Committees on Finance and Audit and Personnel and the Departments of Administration and Human Resources.)** (ACTION NECESSARY: APPROVE CLASSIFICATIONS AND RATES OF PAY RECOMMENDED BY THE DIRECTOR, DHR.)

***SEE ACTION UNDER NUMBER EIGHT (8) ABOVE.***

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**The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(g), for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to any or all of the following matter:**

12. 01-P-01 Deputy Sheriff's Association Collective Bargaining Caucus. (No written report available.)

***MOTION BY: (RYAN)*** Adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(g), for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation in the matter of the Deputy Sheriff's Association Collective Bargaining Caucus (Tape No. 5A-175). **(Vote 5-0)**  
AYES: Coggs-Jones, Holloway, Mayo, Ryan and Arciszewski (Chairperson)  
NOES: None  
EXCUSED: Schmitt and De Bruin

**The Committee did not reconvene into open session.**

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STAFF PRESENT: Mr. Robert Murphy, County Board Research Analyst  
Mr. Robert Ott, Milwaukee County Corporation Counsel  
Mr. Gary Dobbert, Director, DHR  
Mr. Hank Zielinski, Director, Labor Relations  
Inspector Zens, Sheriff's Department  
Mr. Jerry Heer, Director, Department of Audit

This meeting was recorded on tape, which is available for audit upon prior request of the Committee Clerk. The foregoing matters were not necessarily considered in agenda order. Committee "green files" contain copies of resolutions, amendments, ordinances, reports and correspondence, etc., which may be reviewed upon request of the Committee Clerk. The official copy of these minutes is available in the County Board office.

Adjourned: 10:00 a.m.

*Maribeth Welchman*

Committee Clerk

***ADA accommodation requests should be filed with the Milwaukee County Executive Office for Persons with Disabilities 278-3932 (voice) or 278-3937 (TTD) upon receipt of this notice.***

Chairperson: Supervisor Kathy Arciszewski  
Committee Clerk: Maribeth Welchman, 278-4226  
Research Analyst: Robert Murphy, 278-5263

**COMMITTEE ON PERSONNEL**  
**Friday, April 6, 2001 -- 9:00 a.m.**  
**Milwaukee County Courthouse, Room 201-B**  
**M I N U T E S**

TAPE NO. 5, Side A, No. 180 to 305

**ROLL CALL:**

PRESENT: Supervisors Schmitt, Coggs-Jones, De Bruin, Mayo, Ryan and Arciszewski  
(Chairman)

EXCUSED: Supervisor Holloway (later present)

**Scheduled Items:**

1.       01-22(a)       Report from the Director of Human Resources listing reclassification of existing positions, reallocations of non-represented positions, appointments at an advanced rate of pay, advancements within the pay range and revisions to positions in the Executive Compensation Plan. **(FOR INFORMATIONAL PURPOSES)**

APPEARANCES: Mr. Gary Dobbert, Director, DHR (Tape No. 5A-189)

***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***

2.       01-13(a)       Report from the Director of Human Resources relative to temporary and emergency appointments in existence. **(FOR INFORMATIONAL PURPOSES)**

***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***

3.       01-23(a)       Report from the Director of Human Resources with respect to temporary assignments of non-represented employees to a higher classification. **(FOR INFORMATIONAL PURPOSES)**

***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***

4.       01-24(a)       Report from the Director of Human Resources with respect to dual employment. **(FOR INFORMATIONAL PURPOSES)**

***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***

5. 01-25(a) Report from County Board Staff relative to requests from Director of Human Resources for reclassification of existing positions; reallocation of non-represented classifications; appointments at an advanced step of the pay range or advancements within the pay range. **(FOR INFORMATIONAL PURPOSES)**

***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***

6. 01-26(a) Report from the Director of Human Resources listing positions which he intends to transfer from the classified to the unclassified service. **(FOR INFORMATIONAL PURPOSES)**

***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***

***RECOMMENDATIONS RELATIVE TO CLASSIFICATION AND RATES OF PAY FOR CREATION OF POSITIONS IF RECOMMENDED BY THE FINANCE COMMITTEE:***

7. 01-214 From Director, County Health Programs, requesting the abolishment of one RN-Emergency Medical Services position and the creation of one Paramedic Trainer/Paramedic position. **(Also to the Committee on Finance and Audit and the Department of Human Resources.)**

(Tape No. 5A-222)

***MOTION BY: (DE BRUIN)*** Approve items seven through ten and twelve (File Nos. 01-214, 01-219, 01-220; 02-221; and 01-251. **(Vote 7-0)\***

AYES: Schmitt, Coggs-Jones, De Bruin, Holloway, Mayo, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: None

Supervisor Holloway requested unanimous consent to be recorded as voting aye on items 7 through 10 and 12; upon hearing no objections, Chairman Arciszewski so ordered.

8. 01-219 From the District Attorney's Office requesting the creation of a new

position of Assistant Director for the Milwaukee High Intensity Drug Trafficking Area (HIDTA). **(Also to the Committee on Finance and Audit and the Departments of Administration and Human Resources.)**

***SEE ACTION UNDER ITEM NUMBER SEVEN (7) ABOVE.***

9. 01-220 From Superintendent, House of Correction, requesting the creation of two additional positions of Investigator (hourly) at the House of Correction. **(Also to the Committees on Finance and Audit and the Departments of Administration and Human Resources.)**

***SEE ACTION UNDER ITEM NUMBER SEVEN (7) ABOVE.***

10. 01-221 From Superintendent, House of Correction, requesting the abolishment of one vacant position of Correction Officer I and the creation of one position of Correction Officer I (Stationary Engineer). **(Also to the Committee on Finance and Audit and the Departments of Administration and Human Resources.)**

***SEE ACTION UNDER ITEM NUMBER SEVEN (7) ABOVE.***

11. 01-250 From the Director of Parks, Recreation and Culture, requesting creation of 47 positions of Parks Maintenance Worker In-Charge and abolishment of 47 positions of Park Maintenance Worker II on an attrition basis; in addition, requesting creation of one position of Parks Operations Analyst II and abolishment of 12,602 hours of Park Unit Coordinator II (Seasonal). **(Also to the Committee on Finance and Audit and the Departments of Administration and Human Resources.)** (Tape No. 5A-228)

APPEARANCES: Mr. Bill Mollenhauer, District Council 48  
Mr. Greg Youngs, Deputy Director of Parks  
Mr. McKinstry, Human Resources Dept., Parks Department  
Mr. Hank Zielinski, Director, Labor Relations

Supervisor Holloway present (Tape No. 5A-277).

***MOTION BY: (MAYO) Approve. (Vote 7-0)***

AYES: Schmitt, Coggs-Jones, De Bruin, Holloway, Mayo, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: None

12. 01-251 From Administrator, Mental Health Division, requesting the creation of two Administrative Coordinators, one Integrated Services Coordinator and one Clerk 3 Data Entry positions. **(Also to the Committee on Finance and Audit and the Departments of Administration and Human Resources.)**

**SEE ACTION UNDER ITEM NUMBER SEVEN (7) ABOVE.**

**COLLECTIVE BARGAINING (CAUCUS) (CLOSED SESSION):**

***The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(c), (e), (g), for the purpose of discussing the following matter:***

13. 01-P-01 Deputy Sheriff's Association Collective Bargaining

**MOTION BY: (SCHMITT)** Adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(c), (e), (g), for the purpose of discussing the Deputy Sheriff's Association collective bargaining. **(Vote 7-0)**

AYES: Schmitt, Coggs-Jones, De Bruin, Holloway, Mayo, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: None

***At the conclusion of the closed session, the Committee did not reconvene into open session to take action on the aforesaid matter.***

STAFF PRESENT: Mr. Robert Murphy, County Board Research Analyst  
Mr. Gary Dobbert, Director, DHR  
Mr. Greg Youngs, Deputy Director of Parks  
Mr. McKinstry, Human Resources Dept., Parks Department  
Mr. Hank Zielinski, Director, Labor Relations  
Mr. Robert Ott, Milwaukee County Corporation Counsel

This meeting was recorded on tape, which is available for audit upon prior request of the Committee Clerk. The foregoing matters were not necessarily considered in agenda order. Committee "green files" contain copies of resolutions, amendments, ordinances, reports and correspondence, etc., which may be reviewed upon request of the Committee Clerk. The official copy of these minutes is available in the County Board office.

Adjourned: 10:00 a.m.

*Maribeth Welchman*

Committee Clerk

***ADA accommodation requests should be filed with the Milwaukee County Executive Office for Persons with Disabilities 278-3932 (voice) or 278-3937 (TTD) upon receipt of this notice.***

Chairperson: Supervisor Kathy Arciszewski  
Committee Clerk: Maribeth Welchman, 278-4226  
Research Analyst: Robert Murphy, 278-5263

**COMMITTEE ON PERSONNEL**  
**Friday, May 11, 2001 – 9:00 a.m.**  
**Milwaukee County Courthouse, Room 201-B**  
**MINUTES**

TAPE NO. 5, Side A, No. 325 to end of tape.  
TAPE NO. 5, Side B, No. 001 to 175

**ROLL CALL:**

PRESENT: Supervisors Schmitt, De Bruin, Mayo, Ryan and Arciszewski (Chairman)  
EXCUSED: Coggs-Jones, and Holloway (both later present)

**Scheduled Items:**

1.      01-13(a)      Report from the Director of Human Resources relative to temporary and emergency appointments in existence. **(FOR INFORMATIONAL PURPOSES)**

Supervisors Coggs-Jones and Holloway present (Tape No. 5A-330).

***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***

2.      01-22(a)      Report from the Director of Human Resources listing reclassification of existing positions, reallocations of non-represented positions, appointments at an advanced rate of pay, advancements within the pay range and revisions to positions in the Executive Compensation Plan. **(FOR INFORMATIONAL PURPOSES)**

APPEARANCES: Mr. Bill Mollenhauser, Milwaukee D.C. 48  
Mr. Gary Dobbert, Director, DHR (Tape No. 5A-343)

***MOTION BY: (RYAN)*** Refer the following reclassifications back to the Department of Human Resources: DHS/12030-0002; management Information Systems Coordinator and PARKS/9430-29100-ALL; Mower Mechanic.

NO OBJECTIONS; SO ORDERED.

3.      01-23(a)      Report from the Director of Human Resources with respect to temporary assignments of non-represented employees to a higher

classification. **(FOR INFORMATIONAL PURPOSES)**

***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***

4. 01-24(a) Report from the Director of Human Resources with respect to dual employment. **(FOR INFORMATIONAL PURPOSES)**

***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***

5. 01-25(a) Report from County Board Staff relative to requests from Director of Human Resources for reclassification of existing positions; reallocation of non-represented classifications; appointments at an advanced step of the pay range or advancements within the pay range. **(FOR INFORMATIONAL PURPOSES)**

***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***

6. 01-P-02 2001 Adopted Budget amendment relative to a set of outcomes, performance indicators and performance targets for County departments: A) Personnel Review Board; B) Department of Human Resources; and C) Department of Labor Relations. **(FOR INFORMATION ONLY; NO ACTION NECESSARY.) (Copies attached to original copy of these minutes.)**

APPEARANCES: Ms. Susan Shields, Executive Director, personnel Review Board (Tape No. 5A-345)  
Mr. Pat Linanne, Chief of Staff, Milwaukee County Board of Supervisors  
Mr. Gary Dobbert, Director, DHR

***MOTION BY: (RYAN)*** Lay over until the next meeting.  
***NO OBJECTIONS; SO ORDERED.***

7. 01-P-04 Informational report from the Director of Human Resources relative to the selection of a "medical review officer" for implementation of the drug-testing policy in accordance with Chapter 17.

APPEARANCES: Mr. Gary Dobbert, Director, DHR

***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***

8. 01-15 Recommendation from the Civil Service Commission relative to six-month extension of existing emergency and temporary appointments originally made between December 1, 2000 and January 31, 2001.  
(a)(b)

APPEARANCES: Mr. Gary Dobbert, Director, DHR (Tape No. 5A-513)

**MOTION BY: (MAYO)** Approve. **(Vote 7-0)**

AYES: Schmitt, Coggs-Jones, De Bruin, Holloway, Mayo, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: None

9. 01-347 Resolution by Supervisor Arciszewski, authorizing the Departments of Administration and of Human Resources to develop the assigned duties, proposed specifications and pay range for the unclassified position of "Grants Coordinator."

Supervisor Schmitt in the Chair (Tape No. 5A-534).

**MOTION BY: (ARCISZEWSKI)** Amend to delete the word "unclassified" on line 24 and delete the words "an unclassified" on line 24; and on lines 5 and 24, after the word "range" insert "and for the Director, Department of Administration, to study the feasibility, including location,".

**MOTION BY: (RYAN)** Add the words "and County Board staff" on lines 4 and 23 after the word "Resources" and change the word "the" to "a" on line 5.

**NOTION BY: (MAYO)** Approve, as amended. **(Vote 7-0)**

AYES: Arciszewski, Coggs-Jones, De Bruin, Holloway, Mayo, Ryan and Schmitt (Acting Chairperson)

NOES: None

EXCUSED: None

10. 01-348 Resolution by Supervisor Arciszewski authorizing and directing the Director, Department of Human Resources, to report back on the potential impact to the Milwaukee County workforce due to the future retirement of the employee population in the generation affectionately called the "Baby Boomers."

Supervisor Schmitt in the Chair (Tape No. 5A-592).

Supervisor DeBruin stated that as Chairman of the Finance Committee, she would review the report from staff relative to whether it should be included on the Finance Committee agenda.

**MOTION BY: (ARCISZEWSKI)** Approve. **(Vote 7-0)**

AYES: Arciszewski, Coggs-Jones, De Bruin, Holloway, Mayo, Ryan and Schmitt (Acting Chairperson)

NOES: None

EXCUSED: None

11. Recommendation from the Director of the Departments of Human Resources and Labor Relations relative to a zero tolerance policy on workplace violence.

**THE DEPARTMENTS REQUESTED THAT THE ABOVE ITEM BE WITHDRAWN FROM THE AGENDA; THEREFORE, NO ACTION WAS TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.**

**RECOMMENDATIONS RELATIVE TO CLASSIFICATION AND RATES OF PAY FOR CREATION OF POSITIONS IF RECOMMENDED BY THE FINANCE COMMITTEE (Tape No. 5B-001 to 5B-005):**

12. 01-334 From Director, Department on Aging, requesting the creation of an Information and Outreach Coordinator (Aging) position. **(Also to the Committee on Finance and Audit and the Departments of Administration and Human Resources.)**

**MOTION BY: (RYAN)** Approve items 12 through 15 (File Nos. 01-334, 01-337, 01-335 and 01-336, respectively). **(Vote 6-1)**

AYES: Schmitt, Coggs-Jones, De Bruin, Holloway, Ryan and Arciszewski (Chairperson)

NOES: Mayo

EXCUSED: None

13. 01-337 From Administrator, Mental Health Division, requesting the creation of a new Psychiatric LPN nurse pool and a new Nursing Assistant 1 pool. **(Also to the Committee on Finance and Audit and the Departments of Administration and Human Resources.)**

**MOTION BY: (RYAN)** Approve items 12 through 15 (File Nos. 01-334, 01-337, 01-335 and 01-336, respectively). **(Vote 6-1)**

AYES: Schmitt, Coggs-Jones, De Bruin, Holloway, Ryan and

Arciszewski (Chairperson)  
NOES: Mayo  
EXCUSED: None

14. 01-335 From Director of Human Services, requesting abolishment of one position of Accountant 1 and creation of one position of Accountant 3 NR. **(Also to the Committee on Finance and Audit and the Departments of Administration and Human Resources.)**

**MOTION BY: (RYAN)** Approve items 12 through 15 (File Nos. 01-334, 01-337, 01-335 and 01-336, respectively. **(Vote 6-1)**  
AYES: Schmitt, Coggs-Jones, De Bruin, Holloway, Ryan and Arciszewski (Chairperson)  
NOES: Mayo  
EXCUSED: None

15. 01-336 From Director of Human Services, requesting abolishment of one position of Teller 1 and creation of one position of Account Clerk 2. **(Also to the Committee on Finance and Audit and the Departments of Administration and Human Resources.)**

**MOTION BY: (RYAN)** Approve items 12 through 15 (File Nos. 01-334, 01-337, 01-335 and 01-336, respectively. **(Vote 6-1)**  
AYES: Schmitt, Coggs-Jones, De Bruin, Holloway, Ryan and Arciszewski (Chairperson)  
NOES: Mayo  
EXCUSED: None

**COLLECTIVE BARGAINING (CAUCUS) (CLOSED SESSION):**

***The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(c), (e), & (g), for the purpose of discussing the following matter(s):***

16. 01-P-01 Deputy Sheriff's Association Collective Bargaining Caucus.

**MOTION BY: (SCHMITT)** Adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(c), (e), and (g) for the purpose of discussing the Deputy Sheriff's Association Collective Bargaining Caucus (Tape No. 5B-012). **(Vote 7-0)**  
AYES: Schmitt, Coggs-Jones, De Bruin, Holloway, Mayo, Ryan and Arciszewski (Chairperson)  
NOES: None

EXCUSED: None

***At the conclusion of the closed session, the Committee may reconvene in open session to take whatever action(s) it may deem necessary on the aforesaid matter(s).***

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ROLL CALL UPON CONVENING INTO OPEN SESSION:

PRESENT: Supervisors Schmitt, De Bruin, Mayo, Ryan and Arciszewski (Chairman)

EXCUSED: Supervisors Coggs-Jones, and Holloway

APPEARANCES: Mr. Gerald Rieder, Milwaukee Deputy Sheriff's Association (support current contract proposal)

***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***

STAFF PRESENT: Mr. Gary Dobbert, Director, DHR

Mr. Robert Murphy, County Board Research Analyst

Mr. Hank Zielinski, Director, Labor Relations

Ms. Susan Shields, Executive Director, personnel Review Board

Mr. Pat Linanne, Chief of Staff, Milwaukee County Board of Supervisors

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Adjourned: 10:50 a.m.

*Maribeth Welchman*

Committee Clerk

NOTE: The next regular meeting of the Committee on Personnel is June 15, 2001. All items for the agenda must be in the Committee Clerk's possession by the end of the business day on June 4, 2001.

Chairperson: Supervisor Kathy Arciszewski  
Committee Clerk: Maribeth Welchman, 278-4226  
Research Analyst: Robert Murphy, 278-5263

**COMMITTEE ON PERSONNEL**  
**Friday, June 15, 2001— 9:30 A.M.**  
**MINUTES**

TAPE NO. 5, Side B, No. 090 to 421

**ROLL CALL:**

PRESENT: Supervisors Schmitt, Coggs-Jones, De Bruin, Holloway, Mayo, Ryan and Arciszewski (Chairman)

EXCUSED: None

**Scheduled Items:**

1.     01-     Report from the Director of Human Resources relative to temporary and  
      13(a)    emergency appointments in existence. **(FOR INFORMATIONAL  
              PURPOSES)**  
  
              ***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***
2.     01-     Report from the Director of Human Resources listing reclassification of  
      22(a)    existing positions, reallocations of non-represented positions, appointments  
              at an advanced rate of pay, advancements within the pay range and  
              revisions to positions in the Executive Compensation Plan. **(FOR  
              INFORMATIONAL PURPOSES)**  
  
              ***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***
3.     01-     Report from the Director of Human Resources with respect to temporary  
      23(a)    assignments of non-represented employees to a higher classification. **(FOR  
              INFORMATIONAL PURPOSES)**  
  
              ***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***
4.     01-     Report from the Director of Human Resources with respect to dual  
      24(a)    employment. **(FOR INFORMATIONAL PURPOSES)**  
  
              ***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***
5.     01-     Report due from the Director of Human Resources listing positions which  
      26(a)    he intends to transfer from the classified to the unclassified service. **(NO  
              REPORT AVAILABLE ON THE ABOVE ITEM.)**  
  
              ***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***

6. 01-22(a) From Staff Representative, American Federation of State, County & Municipal Employees, District Council 48, appealing the decision of the Director of Human Resources to deny the reclassification request filed by local 882 on behalf of fourteen Highway Maintenance Worker I (HMW-I) incumbents who desire to be reclassified to Highway Maintenance Worker II (HMW-II).

**MOTION BY: (DE BRUIN)** Lay over (Tape No. 5B-097). **(Vote 7-0)**

AYES: Schmitt, Coggs-Jones, De Bruin, Holloway, Mayo, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: None

7. 01-413 Resolution by Supervisor Quindel, directing the Director, DHR, to request a rule waiver from the Civil Service Commission to allow non-represented employees involved in the Child Welfare function to resign from County Service and remain on appropriate layoff recall and placement lists and to work with the Director of Labor Relations to ensure the execution of appropriate collateral agreements to provide similar options for represented employees. **(Also to the Committee on Human Needs and Services)**

APPEARANCES: Mr. Gary Dobbert, Director, DHR (Tape No. 5B-107)  
Mr. Hank Zielinski, Director, Labor Relations

**MOTION BY: (DE BRUIN)** Approve. **(Vote 6-1)**

AYES: Schmitt, Coggs-Jones, De Bruin, Holloway, Ryan and Arciszewski (Chairperson)

NOES: Mayo

EXCUSED: None

8. 01-15 Recommendation from the Civil Service Commission relative to six-month  
(a)(c) extension of existing emergency and temporary appointments originally made between December 1, 2000 and January 31, 2001.

**MOTION BY: (COGGS-JONES)** Approve (Tape 5B-379). **(Vote 7-0)**

AYES: Schmitt, Coggs-Jones, De Bruin, Holloway, Mayo, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: None

9. 01-27 Report from the Director of Human Resources with respect to a proposed  
(a)(a) Civil Service Rule amendment to Rule IV, Section 5, to require the probationary period for Communications and Highway Safety Dispatcher positions be extended for a period of an additional 520.0 hours of straight-time hours paid for a total probationary period of 1560.0 straight-time

hours paid. **(SUGGESTED ACTION: Recommend support of the proposed amendment to the Civil Service Commission.)**

**MOTION BY: (RYAN)** Approve recommendation to support the proposed amendment (Tape No. 5B-384). **(Vote 7-0)**

AYES: Schmitt, Coggs-Jones, De Bruin, Holloway, Mayo, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: None

10. 01- From Pension Board Chairman, submitting a copy of the complete actuarial  
410 valuation of Milwaukee County Employees' Retirement System as of  
December 31, 2000. **(Also to the Committee on Finance and Audit)**

APPEARANCES: Mr. Glenn Soderstrom, William M. Mercer, Inc. (Tape No. 5B-391)

Mr. Matt Stuart, William M. Mercer, Inc. (registered only)

**MOTION BY: (DE BRUIN)** Lay over. **(Vote 7-0)**

AYES: Schmitt, Coggs-Jones, De Bruin, Holloway, Mayo, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: None

**The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(g), for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to the following matter. At the conclusion of the closed session, the Committee may reconvene in open session to take whatever actions it may deem necessary on the said matter.**

11. 01-P- Report due from the Director of Human Resources relative to a review  
05 of the Request for Proposals for employee health, life and dental  
insurance benefits. **(NO REPORT RECEIVED ON THE ABOVE ITEM.)**

***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***

**◆ ◆ ◆ ◆ COLLECTIVE BARGAINING (CAUCUS) (CLOSED SESSION): ◆ ◆ ◆ ◆**

***The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(c), (e), (g), for the purpose of discussing the following matters. At the conclusion of the closed session, the Committee may reconvene in open session to take whatever actions it may deem necessary on the said matters.***

12. 01-P- 2001 Outcomes Measures – Status Report from Milwaukee County

- 02 Department of Labor Relations. **(FOR INFORMATION ONLY; NO ACTION NECESSARY.) (NO REPORT RECEIVED ON THE ABOVE ITEM.)**

**MOTION BY: (SCHMITT)** Adjourn into closed session on items twelve, thirteen and fourteen (Tape No. 5B-411). **(Vote 6-0)**

AYES: Schmitt, Coggs-Jones, De Bruin, Holloway, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: Mayo

The Committee adjourned into closed session at approximately 10:25 a.m. **ROLL CALL UPON RECONVENING INTO OPEN SESSION (APPROXIMATELY 11:20 A.M.):**

PRESENT: Supervisors Schmitt, Coggs-Jones, De Bruin, Holloway, Mayo, Ryan and Arciszewski (Chairperson)

EXCUSED: None

13. 01-P- Deputy Sheriff's Association Collective Bargaining Caucus. **(NO  
01 REPORT RECEIVED ON THE ABOVE ITEM.)**

**NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.**

The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(g), for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to the following matter. At the conclusion of the closed session, the Committee may reconvene in open session to take whatever actions it may deem necessary on the said matter.

14. 00- From the Director, Department of Human Resources, requesting  
666(a) adoption of a resolution to clarify the implementation dates of the  
) 2001 through 2004 wage adjustments for non-represented employees  
contained in a resolution adopted November 2, 2000.

**MOTION BY: (COGGS-JONES)** Approve [revised resolution submitted by the Director, DHR, relative to item fourteen (File No. 00-666(a)). **(Vote 5-2)**

AYES: Coggs-Jones, De Bruin, Holloway, Ryan and Arciszewski (Chairperson)

NOES: Schmitt and Mayo

EXCUSED: None

STAFF PRESENT: Mr. Robert Murphy, County Board Research Analyst  
Mr. Robert Ott, Milwaukee County Corporation Counsel  
Mr. Gary Dobbert, Director, DHR  
Mr. Hank Zielinski, Director, Labor Relations

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Adjourned: 11:30 a.m.

*Maribeth Welchman*  
Committee Clerk

Chairperson: Supervisor Kathy Arciszewski  
Committee Clerk: Maribeth Welchman, 278-4226  
Research Analyst: Robert Murphy, 278-5263

**COMMITTEE ON PERSONNEL**  
**Friday, July 13, 2001 – 9:00 a.m.**  
**Milwaukee County Courthouse, Room 201-B**  
**M I N U T E S**

TAPE NO. 6, Side A, No. 005 to 540

**ROLL CALL:**

**PRESENT:** Supervisors Schmitt, McGuigan, Ryan and Arciszewski (Chairman)

**EXCUSED:** Supervisors Bailey, Coggs-Jones, and Mayo (all later present)

**Scheduled Items:**

1.        01-13(a)      Report from the Director of Human Resources relative to temporary and emergency appointments in existence. **(FOR INFORMATIONAL PURPOSES)**

**Supervisor Bailey present (Tape No. 011).**

APPEARANCES: Mr. Gary Dobbert, Director, DHR  
Ms. Candace Richards, DHR Manager

Supervisor Bailey requested that the Department of Human Resources consider possible ordinance changes so that the reports that are routinely scheduled on the Committee agenda as informational reports [with no action by the Committee considered as direction to the Department to implement the said changes] could be reviewed by the Committee members without taking the time of the Committee.

2.        01-23(a)      Report from the Director of Human Resources with respect to temporary assignments of non-represented employees to a higher classification. **(FOR INFORMATIONAL PURPOSES)**

***SEE ACTION UNDER NUMBER ONE (1) ABOVE.***

3.        01-24(a)      Report from the Director of Human Resources with respect to dual employment. **(FOR INFORMATIONAL PURPOSES)**

***SEE ACTION UNDER NUMBER ONE (1) ABOVE.***

4.        01-P-02        2001 Outcomes Measures – Status Report from Milwaukee County Department of Human Resources. **(LAID OVER 5/11/)**

**Supervisor Mayo present (Tape No. 042).**

APPEARANCES: Ms. Jertha Ramos-Colon, Deputy Director, DHR

***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***

5. 01-22(a) A. Report from the Director of Human Resources listing reclassification of existing positions, reallocations of non-represented positions, appointments at an advanced rate of pay, advancements within the pay range and revisions to positions in the Executive Compensation Plan. **(FOR INFORMATIONAL PURPOSES)**

***SEE ACTION UNDER NUMBER ONE (1) ABOVE.***

- B. From Staff Representative, American Federation of State, County & Municipal Employees, District Council 48, appealing the decision of the Director of Human Resources to deny the reclassification request filed by local 882 on behalf of fourteen Highway Maintenance Worker I (HMW-I) incumbents who desire to be reclassified to Highway Maintenance Worker II (HMW-II). **(LAID OVER 6/15/01)**

**Supervisor Coggs-Jones present (Tape No. 079).**

APPEARANCES: Mr. Gary Dobbert, Director, DHR & Mr. Jim Eggers  
Mr. Bill Mollenhauer, DC 48

Supervisor Mayo stated that the department should look at the career ladder to see if it is a negotiable issue (Tape No. 240).

***MOTION BY: (MAYO)*** Refer to the Department of Labor Relations and Corporation Counsel. Supervisor Ryan posed the following questions to be answered in a report back to Committee: (1) Exactly how many positions are involved; (2) Why [are] these positions under filled; (3) How many hours are worked, per year, at one level or another; (4) Why have [the people in these positions] not been promoted relative to the criteria for promotion; and (5) Why aren't [the managers] using the temporary assignment process. **(Supervisor Mayo accepted Supervisor Ryan's friendly amendment to his motion.) (Vote 7-0)**

AYES: Schmitt, Bailey, Coggs-Jones, Mayo, McGuigan, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: None

6. 01-410 From Pension Board Chairman, submitting a copy of the complete actuarial valuation of Milwaukee County Employee's Retirement System as of

December 31, 2000. (Also to Committee on Finance and Audit) (LAID OVER 6/15/01)

**MOTION BY: (RYAN)** Concur with the Finance Committee to approve. (Vote 6-0)

AYES: Schmitt, Bailey, Coggs-Jones, McGuigan, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: Mayo

7. 01-15 (a)(d) Recommendation from the Civil Service Commission relative to six-month extension of existing emergency and temporary appointments originally made between February 1 and March 31, 2001.

**MOTION BY: (SCHMITT)** Approve. (Vote 6-0)

AYES: Schmitt, Bailey, Coggs-Jones, McGuigan, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: Mayo

8. 01-479 From the Director of Human Resources requesting adoption of a County of Milwaukee Workplace Violence Prevention policy.

APPEARANCES: Ms. Pat Villarreal, Employee Relations Manager, DHR

**MOTION BY: (SCHMITT)** Approve. (Vote 7-0)

AYES: Schmitt, Bailey, Coggs-Jones, Mayo, McGuigan, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: None

9. 01-P-06 From the Director, DHR, relative to the status of the Child Welfare transition process. (VERBAL, INFORMATIONAL REPORT)

APPEARANCES: Mr. Gary Dobbert, Director, DHR (Tape No. 308)

Ms. Lee Henderson, AFSCME, Local 594

Mr. Bill Mollenhauer, DC 48

**NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.**

**RECOMMENDATION RELATIVE TO CLASSIFICATION AND RATES OF PAY FOR CREATION OF POSITIONS IF RECOMMENDED BY THE FINANCE COMMITTEE:**

10. 01-451 From Director of Human Services, requesting the creation of five Quality Assurance Technician positions and the abolishment of six Economic

Support Specialist positions within the Financial Assistance Division. **(Also to the Committee on Finance and Audit and the Departments of Administration and Human Resources.)**

APPEARANCES: Ms. Lee Henderson, AFSCME, Local 594 (Tape No. 419)  
Mr. Gary Dobbert, Director, DHR  
Ms. Candace Richards, DHR Manager

**MOTION BY: (COGGS-JONES)** Lay over (Tape No. 451).

**MOTION BY: (MAYO)** Lay over temporarily (Tape No. 475). SO ORDERED.

Supervisor Ryan requested that Mr. Buschmann contact Committee members relative to concerns of the abolishment and create of these positions (Tape No. 468). Supervisor Coggs-Jones suggested that he also contact the Committee members and Ms. Henderson relative to the union's concerns and requested the union representative to contact Committee members to let them know if their concerns have been addressed.

APPEARANCES: Ms. J. Erickson, Department of Human Services (Tape No. 501)  
Mr. Gary Dobbert, Director, DHR  
Ms. Lee Henderson, AFSCME, Local 594

**MOTION BY: (McGUIGAN)** Approve [class and rate of pay] **(Vote 4-2)** (Tape No. 532).

AYES: Schmitt, McGuigan, Ryan and Arciszewski (Chairperson)

NOES: Coggs-Jones and Mayo

EXCUSED: Bailey

**COLLECTIVE BARGAINING (CAUCUS) (CLOSED SESSION):**

***The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(c), (e), (g), for the purpose of discussing the following agenda items: 11 (File No. 01-P-01); 12 (File No. 01-478); and 14 (File No. 01-477). At the conclusion of the closed session, the Committee may reconvene in open session to take whatever action(s) it may deem necessary on the aforesaid matters.***

11.      01-P-01      Deputy Sheriff's Association Collective Bargaining Caucus.

**MOTION BY: (SCHMITT)** Move to go into closed session for items 11, 12 and 14 **(Vote 7-0)** (Tape No. 487).

AYES: Schmitt, Bailey, Coggs-Jones, Mayo, McGuigan, Ryan and

Arciszewski (Chairperson)  
NOES: None  
EXCUSED: None

**ROLL CALL UPON RECONVENING INTO OPEN SESSION:**

PRESENT: Supervisors Schmitt, Coggs-Jones, Mayo, McGuigan, Ryan and Arciszewski (Chairman)  
EXCUSED: Supervisor Bailey

12.      01-478      Report from the Director of Human Resources relative to a review of the Request for Proposals for employee health, life and dental insurance benefits. (Formerly File No. 01-P-05.) (Tape No. 496)

***MOTION BY: (SCHMITT)*** Approve items 12 and 14. **(Vote 6-0)**  
AYES: Schmitt, Coggs-Jones, Mayo, McGuigan, Ryan and Arciszewski (Chairperson)  
NOES: None  
EXCUSED: Bailey

13.      01-67  
             (a)(a)      Recommendation from the Director of Human Resources to amend the flexible spending benefit program to include dependent care. (Tape No. 481.)

***MOTION BY: (MAYO)*** Approve. **(Vote 7-0)**  
AYES: Schmitt, Bailey, Coggs-Jones, Mayo, McGuigan, Ryan and Arciszewski (Chairperson)  
NOES: None  
EXCUSED: None

14.      01-477      Approval of a contract with Davis and Kuelthau, S.C. to provide counsel related to mediation arbitration with the Deputy Sheriff's Association. (Formerly File No. 01-P-07.)

***SEE ACTION UNDER NUMBER TWELVE (12) ABOVE.***

STAFF PRESENT:    Mr. Robert Murphy, County Board Research Analyst  
                         Mr. Gary Dobbert, Director, DHR  
                         Mr. Hank Zielinski, Director, Labor Relations  
                         Ms. Candace Richards, DHR Manager  
                         Ms. Jertha Ramos-Colon, Deputy Director, DHR  
                         Mr. Jim Eggers  
                         Ms. Pat Villarreal, Employee Relations Manager, DHR

This meeting was recorded on tape, which is available for audit upon prior request of the Committee Clerk. The foregoing matters were not necessarily considered in agenda order.

Committee "green files" contain copies of resolutions, amendments, ordinances, reports and correspondence, etc., which may be reviewed upon request of the Committee Clerk. The official copy of these minutes is available in the County Board office.

Adjourned: 11:15 a.m.

*Maribeth Welchman*

Committee Clerk

**There are no meetings of the County Board of Supervisors or any of its Standing Committees during the month of August.**

Return to [Milwaukee County Board Legislative Committees](#).

Chairperson: Supervisor Kathy Arciszewski  
Committee Clerk: Maribeth Welchman, 278-4226  
Research Analyst: Robert Murphy, 278-5263

**COMMITTEE ON PERSONNEL**  
**Friday, September 21, 2001 -- 9:30 a.m.**  
**Milwaukee County Courthouse, Room 201-B**  
**M I N U T E S**

Also see [septemberpsc.htm](http://septemberpsc.htm)

TAPE NO. 6, Side B, No. 188 to end of tape

**ROLL CALL:**

PRESENT: Supervisors Schmitt, Bailey, Mayo, McGuigan, Ryan and Arciszewski  
(Chairman)

EXCUSED: Supervisor Coggs-Jones (later present)

**Scheduled Items:**

1. 01-13(a) Report from the Director of Human Resources relative to temporary and emergency appointments in existence. **(FOR INFORMATIONAL PURPOSES)**

Supervisor Coggs-Jones present (Tape No. B-190).

***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***

2. A. 01-22(a) Report from the Director of Human Resources listing reclassification of existing positions, reallocations of non-represented positions, appointments at an advanced rate of pay, advancements within the pay range and revisions to positions in the Executive Compensation Plan. **(FOR INFORMATIONAL PURPOSES)**

***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***

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- B. 01-22(a) From Staff Representative, American Federation of State, County & Municipal Employees, District Council 48, appealing the decision of the Director of Human Resources to deny the reclassification request filed by local 882 on behalf of fourteen Highway Maintenance Worker I (HMW-I) incumbents who desire to be reclassified to Highway Maintenance

Worker II (HMW-II).) **Recommendations from the Director, Human Resources, Director, Department of Labor Relations, and Corporation Counsel and communication from staff representative, DC 48).**

APPEARANCES: Mr. Gary Dobbert, Director, DHR  
Mr. Keith Ponath, Department of Public Works Highway Maintenance Department  
Mr. Jim Eggers, Department of Public Works  
Mr. Bill Mollenhauer, Milwaukee D.C. 48  
Mr. Hank Zielinski, Director, Labor Relations

**MOTION BY: (MAYO)** Approve staff recommendation to deny the reclassification request. **(Vote 7-0)**

AYES: Schmitt, Bailey, Coggs-Jones, Mayo, McGuigan, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: None

3. 01-23(a) Report from the Director of Human Resources with respect to temporary assignments of non-represented employees to a higher classification. **(FOR INFORMATIONAL PURPOSES)**

**NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.**

4. 01-24(a) Report from the Director of Human Resources with respect to dual employment. **(FOR INFORMATIONAL PURPOSES)**

**NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.**

5. 01-P-06 Verbal report from Director, DHR, regarding Child Welfare Transition. **(FOR INFORMATION ONLY.)**

APPEARANCES: Mr. Gary Dobbert, Director, DHR (Tape No. B-364)

**NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.**

6. 01-585 From Director, DHR, submitting the 200-2001 Affirmative Action Summary Report. **(Copies of report previously distributed to all County Board members.)**

APPEARANCES: Ms. Pat Villarreal, DHR Employment Relations

**MOTION BY: (McGUIGAN)** Place on file. **(Vote 7-0)**

AYES: Schmitt, Bailey, Coggs-Jones, Mayo, McGuigan, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: None

7. 01-15(a)(e) Recommendation from the Civil Service Commission relative to six-month extension of existing emergency and temporary appointments originally made between April 1 and May 31, 2001.

APPEARANCES: Mr. Gary Dobbert, Director, DHR (Tape No. B-415)

**MOTION BY: (COGGS-JONES) Approve. (Vote 7-0)**

AYES: Schmitt, Bailey, Coggs-Jones, Mayo, McGuigan, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: None

8. 01-347(a) From the Director, DHR, relative to an adopted resolution authorizing the Departments of Administration and Human Resources to develop the assigned duties, proposed specifications and pay range for the unclassified position of "Grants Coordinator."

**NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.**

9. 01-348(a) From the Director, DHR, relative to an adopted resolution authorizing and directing the Director to report back on the potential impact to the Milwaukee County workforce due to the future retirement of the employee population in the generation affectionately called the "Baby Boomers."

APPEARANCES: Ms. Jertha Ramos-Colon, Deputy Director, DHR  
Mr. Gary Dobbert, Director, DHR

**NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.**

10. 01-413(a) Verbal report from the Director, DHR, relative to an adopted resolution directing the Director to request a rule waiver from the Civil Service Commission to allow non-represented employees involved in the Child Welfare function to resign from County Service and remain on appropriate layoff recall and placement lists and to work with the Director of Labor Relations to ensure the execution of appropriate collateral agreements to provide similar options for represented employees.

APPEARANCES: Mr. Gary Dobbert, Director, DHR

**NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.**

**RECOMMENDATIONS RELATIVE TO CLASSIFICATION AND RATES OF PAY FOR  
CREATION OF POSITIONS IF RECOMMENDED BY THE FINANCE COMMITTEE:**

11. 01-538 Resolution by Supervisors Zielinski and Schmitt, to create in the Clerk of Circuit Court one position of Clerk Typist 3 with duties exclusively devoted to processing the backlog of fine and cost commitment cases; and to direct the Director of Division of Intergovernmental Relations to work with state legislatures to try to obtain an increase in the revenues that Milwaukee County retain to 40% from the current 30%. **(Also to Committees on Judiciary, Safety and General Services, Finance and Audit and Intergovernmental Relations) (Amended resolution recommended by the Committee on Judiciary, Safety and General Services on 9/13/01 (Vote 7-0).)**

APPEARANCES: Mr. John Barrett, Clerk of Circuit Court/Director of Court Services (Tape No. B-507)

**MOTION BY: (COGGS-JONES)** Approve classification and rates of pay. **(Vote 7-0)**

AYES: Schmitt, Bailey, Coggs-Jones, Mayo, McGuigan, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: None

12. 01-542 From the Sheriff, requesting the creation of 20 additional positions effective October 1, 2001 to implement a consent decree resulting from the Christiansen, et al, lawsuit. **(Also to the Committee on Finance and Audit and the Departments of Administration and Human Resources.)**

APPEARANCES: Mr. Mark Warichak, Jail Administrator, Criminal Justice Facility, Sheriff's Department (Tape No. B-525)

**MOTION BY: (COGGS-JONES)** Approve.

**MOTION BY: (MAYO)** Approve items 12 through 16. **(Amendment accepted by Supervisor Coggs-Jones.) (Vote 7-0)**

AYES: Schmitt, Bailey, Coggs-Jones, Mayo, McGuigan, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: None

13. 01-535 From the District Attorney, requesting the creation of a new position of Intelligence Analyst for Milwaukee High Intensity Drug Trafficking Area (HIDTA). **(Also to the Committee on Finance and Audit and the Departments of Administration and Human Resources.)**

***SEE ACTION UNDER NUMBER ELEVEN (11) ABOVE.***

14. 01-510 From the District Attorney, requesting the creation of two new positions of Paralegal and one new position of Clerk-typist 4 for Children in Need of Protection and Services (CHIPS) and Termination of Parental Rights (TPR) cases in the juvenile division at the Children's Court Center; also requesting authorization to accept reimbursement for the costs of the three new county and three new state positions of assistant district attorney for CHIPS and TPR cases, from the state Department of Health and Family Services (DHFS), Division of Children and Family Services. **(Also to the Committees on Finance & Audit and Judiciary, Safety & General Services, and the Departments of Administration and Human Resources.)**

***SEE ACTION UNDER NUMBER ELEVEN (11) ABOVE.***

15. 01-543 From Director of Child Support Enforcement (CSE) requesting creation of the following positions in conjunction with a project by the Department of CSE to convert approximately 15,000 percentage-expressed child support orders to fixed dollar amounts: CSE - 2 Paralegal - Child Support, 4 Clerk 2 - Data Entry and 1 Legal Counsel 1; Clerk of Circuit Court - 1.5 Deputy Clerk of Court/Judicial Assistants; Courts - 1.5 Assistant Family Court Commissioner; Sheriff - 1 Deputy Sheriff 1; and Department of Public Works - 2 Facilities Worker (Security). **(Also to the Committee on Finance and Audit and the Departments of Administration and Human Resources.)**

***SEE ACTION UNDER NUMBER ELEVEN (11) ABOVE.***

16. 01-560 From Director, Department of Human Services, requesting creation of 28 positions for the Employment Systems Access Coordination Program as follows: 1 Section Manager (ESAC); 3 Case Manager Supervisor and 24 Employment Systems Resource Specialists. **(Also to the Committee on Finance and Audit and the Departments of Administration and Human Resources.)**

***SEE ACTION UNDER NUMBER ELEVEN (11) ABOVE.***

17. 01-569 From Corporation Counsel and Special Tax Counsel, requesting adoption of Milwaukee County Ordinance amendments to ensure the tax-qualified status of the Employee Retirement System (ERS) and to require payment of sick allowance benefits through the ERS; and adoption of a resolution to direct the Director, Department of Labor Relations, to execute collateral agreements in conformity with determined Internal Revenue

Service (IRS) ruling and requested IRS private letter ruling; these ordinance changes are being requested solely to conform with IRS regulations and do not affect the actual benefits.)

The Pension Study Commission, on September 21, 2001, approved the ordinance amendments as they relate to the pension fund (Vote 3-0).

APPEARANCES: Mr. Robert Ott, Milwaukee County Corporation Counsel (Tape No. B-543)

**MOTION BY: (RYAN)** Approve. (Vote 7-0)

AYES: Schmitt, Bailey, Coggs-Jones, Mayo, McGuigan, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: None

**COLLECTIVE BARGAINING (CAUCUS) (CLOSED SESSION):**

***The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(c), (e), (g), for the purpose of discussing the following matter(s):  
(At the conclusion of the closed session, the Committee may reconvene in open session to take whatever action(s) it may deem necessary on the aforesaid matter(s).)***

18.      01-P-01      Deputy Sheriff's Association Collective Bargaining Caucus. (Tape B-592)

**MOTION BY: (SCHMITT)** Move to go into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(c), (e), (g). (Vote 6-0)

AYES: Schmitt, Coggs-Jones, Mayo, McGuigan, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: Bailey

***The Committee did not reconvene into open session.***

19.      01-581      From the Director, Department of Human Resources, requesting authorization to amend an existing contract with William Mercer, Inc. for information and analysis of employee retirement issues. (Tape B-578)

APPEARANCES: Mr. Gary Dobbert, Director, DHR  
Mr. Cliff Van Beek

**MOTION BY: (BAILEY)** Approve. (Vote 7-0)

AYES: Schmitt, Bailey, Coggs-Jones, Mayo, McGuigan, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: None

STAFF PRESENT: Mr. Robert Ott, Milwaukee County Corporation Counsel  
Mr. Gary Dobbert, Director, DHR  
Mr. Hank Zielinski, Director, Labor Relations  
Mr. Robert Murphy, County Board Research Analyst

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Adjourned: 11:30 a.m.

*Maribeth Welchman*

Committee Clerk

Chairperson: Supervisor Robert Krug  
Committee Clerk: Maribeth Welchman, 278-4226  
Research Analyst: Robert Murphy, 278-5263

**PENSION STUDY COMMISSION**  
**Friday, September 21, 2001 -- 8:45 a.m.**  
**Milwaukee County Courthouse, Room 201-B**

**M I N U T E S**

TAPE No. 7, Side B, No. 001 to 184

PRESENT: Supervisor Borkowski, Mr. McClutchy, and Supervisor Krug (Chairman)  
EXCUSED: Supervisor DeBruin and Mr. Kenner

**Scheduled Item:**

1.       01-569       From Corporation Counsel and Special Tax Counsel, requesting adoption of Milwaukee County Ordinance amendments to ensure the tax-qualified status of the Employee Retirement System (ERS) and to require payment of sick allowance benefits through the ERS; and adoption of a resolution to direct the Director, Department of Labor Relations, to execute collateral agreements in conformity with determined Internal Revenue Service (IRS) ruling and requested IRS private letter ruling. **(These ordinance changes are being requested solely to conform with IRS regulations and do not affect the actual benefits.)**

APPEARANCES: Mr. Gary Dobbert, Director, DHR  
Mr. Robert Ott, Milwaukee County Corporation Counsel  
Attorney Steve Huff, Special Counsel  
Mr. Bill Mollenhauer, Milwaukee D.C. 48  
Mr. Cliff Van Beek, Pension Board, Local 1656

Mr. Ott stated that the changes relating to Sections 201 and 203 of the ordinances need to be approved by the Pension Study Commission and the amendments relating to section 17 will be brought before the Committee on Personnel.

**MOTION BY (McCLUTCHY):** Approve. **(Vote 3-0)**  
AYES: Borkowski, McClutchy and Krug (Chairman)

NOES: None  
EXCUSED: DeBruin and Kenner

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STAFF PRESENT: Mr. Robert Murphy, County Board Research Analyst  
Mr. Gary Dobbert, Director, DHR  
Mr. Robert Ott, Milwaukee County Corporation Counsel  
Mr. Hank Zielinski, Director, Labor Relations

This meeting was recorded on tape, which is available for audit upon prior request of the Committee Clerk. The foregoing matters were not necessarily considered in agenda order. Committee "green files" contain copies of resolutions, amendments, ordinances, reports and correspondence, etc., which may be reviewed upon request of the Committee Clerk. The official copy of these minutes is available in the County Board office.

Adjourned: 9:15 a.m.

Maribeth Welchman

Committee Clerk

***ADA accommodation requests should be filed with the Milwaukee County Executive Office for Persons with Disabilities 278-3932 (voice) or 278-3937 (TTD) upon receipt of this notice.***

Chairperson: Supervisor Kathy Arciszewski  
Committee Clerk: Maribeth Welchman, 278-4226  
Research Analyst: Robert Murphy, 278-5263

**COMMITTEE ON PERSONNEL**  
**Friday, October 26, 2001 -- 9:00 a.m.**  
**Milwaukee County Courthouse, Room 201-B**  
**C O R R E C T E D**  
**M I N U T E S**

TAPE NO. 7, Side A, No. 001 to 570

**ROLL CALL:**

PRESENT: Supervisors Schmitt, Bailey, Coggs-Jones, Mayo, McGuigan, Ryan and Arciszewski  
(Chairman)

EXCUSED: None

**Scheduled Items:**

1. 01-13(a) Report from the Director of Human Resources relative to temporary and emergency appointments in existence. **(FOR INFORMATIONAL PURPOSES)**  
(Tape No. 7A-020)

***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***

2. 01-22(a) Report from the Director of Human Resources listing reclassification of existing positions and appointments at an advanced rate of pay. **(FOR INFORMATIONAL PURPOSES)**

APPEARANCES: Ms. Thea Flasch, Human Resources Coordinator, Child Support Enforcement

Mr. John Hayes, Director, Child Support Enforcement

Ms. Gertie Perifoy, District Council 48

Ms. Lee Henderson, President, AFSCME Local 594

Mr. Gary Dobbert, Director, DHR

***MOTION BY: (RYAN)*** Refer back to DHR the reclassification of Airport Business Manager to Administrative Coordinator.

NO OBJECTIONS; SO ORDERED.

***MOTION BY: (MAYO)*** Refer back to DHR the reclassification of Clerk 3 Data Entry to Paralegal (Child Support) in the Department of Child Support Enforcement.

Supervisor Schmitt in the Chair (Tape No. 7A-220).

**MOTION BY: (BAILEY)** Approve and request information prior to Board day.

**VOTE ON MOTION TO REFER BACK TO THE DEPARTMENT: (FAILS: Vote 3-4). The matter will be adopted because a negative motion to refer back and withhold the reclassification failed.**

AYES: Coggs-Jones, Mayo, and Schmitt, (Acting Chairperson)

NOES: Arciszewski, Bailey, McGuigan, and Ryan

EXCUSED: None

3. 01-23(a) Report from the Director of Human Resources with respect to temporary assignments of non-represented employees to a higher classification. **(FOR INFORMATIONAL PURPOSES)**

**NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.**

4. 01-24(a) Report from the Director of Human Resources with respect to dual employment. **(FOR INFORMATIONAL PURPOSES)**

**NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.**

5. 01-15(a)(f) Recommendation from the Civil Service Commission relative to six-month extension of existing emergency and temporary appointments originally made between June 1 and July 31, 2001.

**MOTION BY: (RYAN)** Approve. **(Vote 7-0)** (Tape No. 7A-261)

AYES: Schmitt, Bailey, Coggs-Jones, Mayo, McGuigan, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: None

6. 01-P-07 From the Director of Parks, Recreation and Culture relative to a Parks Department Tuition Sponsorship Program. **(FOR INFORMATIONAL PURPOSES)** (Tape No. 7A-266) **(Copy attached to original copy of these minutes.)**

APPEARANCES: Mr. McKinstry, Human Resources, Parks Dept.

Mr. Stenz, Safety and Training Coordinate, Parks Department

**MOTION BY: (RYAN)** Refer back to the Department for a report on the hours and type of training and who is receiving training.

NO OBJECTIONS; SO ORDERED.

7. 01-P-08 From the Director, DHR, submitting an informational report relative to Milwaukee County's Tuition Reimbursement Loan program. **(Copy attached to original copy of these minutes.)**

APPEARANCES: Mr. Gary Dobbert, Director, DHR  
Supervisor David Jasenski, Fifteenth District

***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***

8. 01-659 From the Sheriff, requesting review of an appeal of the decision of the Director, DHR, to deny advancements within the pay range. **(Verbal report from the Director, DHR.)** (Tape No. 7A-366) (Formerly File No. 01-P-09.)

APPEARANCES: William McFarland, Sheriff's Department

Ms. Minnie Linyear, Sheriff's Department

Ms. Kelsey, Sheriff's Department

***MOTION BY: (BAILEY)*** Approve the advancements requested relative to both items 8 and 9.

Supervisor Schmitt in the Chair (Tape No. 7A-525).

***MOTION BY: (ARCISZEWSKI)*** Separate action on the four nursing positions in the Sheriff's Department.

***MOTION BY: (RYAN)*** Separate action on item number nine (9).

***Vote on motion to override the recommendation of the Director, DHR, to deny the advancement of two steps within the pay range for three (3) LPN positions, and one (1) RN I position in the Sheriff's Department: (Vote 7-0).***

AYES: Schmitt, Bailey, Coggs-Jones, Mayo, McGuigan, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: None

***Vote on motion to override the recommendation of the Director, DHR, to deny the advancement of two steps within the pay range for: seven (7) positions in the Sheriff's Department: five Deputy Sheriff I, one Management Assistant Human Resources and one Executive Assistant. (FAILS: Vote 3-4). Therefore, the failure of the vote to override the DHR Director's recommendation is a positive action to concur and deny the said advancements. (4-3).***

AYES: Bailey, Coggs-Jones, and Mayo

NOES: Arciszewski, McGuigan, Ryan and Schmitt (Acting Chairperson)

EXCUSED: None

**Note: See action relative to item number 9 below.**

9. 01-660 From Register in Probate, requesting review of an appeal of the decision of the Director, DHR, to deny an advancement within the pay range for an Administrative Specialist (Courts). **(Verbal report from the Director, DHR.)** (Formerly File No. 01-P-10.)

***Vote on motion to override the recommendation of the Director, DHR, to deny the advancement of two steps in the pay range for one position in the Register in Probate office: (Vote 6-1).***

AYES: Schmitt, Bailey, Coggs-Jones, Mayo, Ryan and Arciszewski (Chairperson)

NOES: McGuigan

EXCUSED: None

10. 01-602(a) From the Director, DHR, submitting classification and rate of pay for positions created in the recommended Milwaukee County 2002 Executive Budget.

***MOTION BY: (RYAN) Approve. (Vote 7-0)***

AYES: Schmitt, Bailey, Coggs-Jones, Mayo, McGuigan, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: None

11. 01-653 From the Director, DHR, requesting authorization to enter into a professional service contract for tracking the application process. **(Referred to the Committee on Finance and Audit; see action taken by the Finance Committee on 10/25/01.)**

***MOTION BY: (RYAN) Approve. (Vote 7-0)***

AYES: Schmitt, Bailey, Coggs-Jones, Mayo, McGuigan, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: None

**COLLECTIVE BARGAINING (CAUCUS) (CLOSED SESSION):**

***The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(c), (e), (g), for the purpose of discussing the following matter; at the conclusion of the closed session, the Committee may reconvene in open session to take whatever action(s) it may deem necessary.***

12. 01-P-01 Sheriff's Association Collective Bargaining Caucus. (Tape No. 7A-006)

***MOTION BY: (SCHMITT) Convene into closed session under the provisions of***

Wisconsin Statutes, Section 19.85(1)(c), (e), (g), for the purpose of discussing the above matter. **(Vote 7-0)**

AYES: Schmitt, Bailey, Coggs-Jones, Mayo, McGuigan, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: None

***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***

***THE COMMITTEE RECONVENED INTO OPEN SESSION AT APPROXIMATELY 9:50 A.M. ROLL CALL UPON CONVENING INTO OPEN SESSION:*** (Tape No. 7A-020)

PRESENT: Schmitt, Bailey, Coggs-Jones, Mayo, McGuigan, Ryan and Arciszewski (Chairperson)

EXCUSED: None

STAFF PRESENT: Mr. Gary Dobbert, Director, DHR  
Mr. Robert Murphy, County Board Research Analyst  
Mr. Robert Ott, Milwaukee County Corporation Counsel  
Mr. Hank Zielinski, Director, Labor Relations

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Adjourned: 11:15 a.m.

*Maribeth Welchman*

Committee Clerk

**The Milwaukee County Budget is adopted during the month of November, thus preempting regular meetings of Standing Committees.**

Return to [Milwaukee County Board Legislative Committees.](#)

Chairperson: Supervisor Kathy Arciszewski  
Committee Clerk: Maribeth Welchman, 278-4226  
Research Analyst: Robert Murphy, 278-5263

**COMMITTEE ON PERSONNEL**  
**Friday, December 14, 2001 -- 9:00 a.m.**  
**Milwaukee County Courthouse, Room 201-B**  
**MINUTES**

TAPE NO. 7, Side B, No. 001 to 600

**ROLL CALL:**

PRESENT: Supervisors Schmitt, Bailey, Mayo, McGuigan, Ryan and Arciszewski (Chairman)

EXCUSED: Supervisor Coggs-Jones (later present)

**Scheduled Items:**

1.       01-22(a)       Reports from the Director of Human Resources relative to:
  - A.   Reclassification of existing positions.
  - B.   A new classification proposal for clerical positions in Locals 594 and 1654 of AFSCME DC-48.
  - C.   A new classification proposal for Physicians and Psychiatrists authorized at the DHS-Mental Health Division, and advancements within the pay range for the Mental Health Division. **(FOR INFORMATIONAL PURPOSES)**

Supervisor Coggs-Jones present (Tape No. 7B-065)

APPEARANCES: Mr. Walter Barczak, Register of Deeds  
Mr. Rich Abelson, AFSCME, D.C. 48 (support)  
Ms. Gerty Purifoy, AFSCME, D.C. 48 (support)  
Ms. Lee Henderson, AFSCME, Local 594 (support)  
Ms. Scott Wisniewski, Milwaukee County Fire Fighters

**MOTION BY: (MAYO)** Refer Items 1A, 1B and 1C back to the Department of Human Resources.

**MOTION BY: (McGuigan)** Separate action on item 1B.

After lengthy discussion on the financial aspects of the proposed reclassifications, the Committee adjourned from approximately 10:00 a.m. to 10:30 a.m.

**ROLL CALL UPON RECONVENING (Tape No. 7B-400):**

PRESENT: Supervisors Schmitt, Bailey, Coggs-Jones, Mayo, McGuigan, Ryan and Arciszewski (Chairman)  
EXCUSED: None

APPEARANCES: Mr. Gary Dobbert, Director, DHR

Supervisor Mayo withdrew his motion to refer items 1A, 1B and 1C back to the Department of Human Resources.

***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***

2. 01-13(a) Report from the Director of Human Resources relative to temporary and emergency appointments in existence. **(FOR INFORMATIONAL PURPOSES)**

***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***

3. 01-23(a) Report from the Director of Human Resources with respect to temporary assignments of non-represented employees to a higher classification. **(FOR INFORMATIONAL PURPOSES)**

(Tape No. 7B-423) ***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***

4. 01-24(a) Report from the Director of Human Resources with respect to dual employment. **(FOR INFORMATIONAL PURPOSES)**

***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***

5. 01-15  
(a)(g) Recommendation from the Civil Service Commission relative to six-month extension of existing emergency and temporary appointments originally made between August 1, 2001 and September 30, 2001.

***MOTION BY: (MAYO)*** Approve. (Tape No. 7B-428) **(Vote 7-0)**  
AYES: Schmitt, Bailey, Coggs-Jones, Mayo, McGuigan, Ryan and Arciszewski (Chairperson)  
NOES: None  
EXCUSED: None

6. 01-676 From the County Executive, requesting to permit employees who are called to active military duty during the War on Terrorism to receive the difference between their military pay and county pay for the period of time that the employee is on a military leave of absence. **(Also to Committee on Finance and Audit)**

APPEARANCES: Chief Kenneth W. Bohn, Franklin Police Department (support)

Ms. Maureen Murphy, County Executive's Office

**MOTION BY: (COGGS-JONES)** Approve (motion later withdrawn).

**MOTION BY: (BAILEY)** Refer to County Board staff.

Supervisor Ryan expressed the following concerns: What is the County's liability for persons who may be disabled while on active duty; who are the employees currently on active duty and what are their assigned work weeks; define the employees who may be called to active duty in the future; and define whether seasonal employees will be offered a leave of absence.

Supervisor Schmitt in the Chair (Tape No. 7B-465). Supervisor Arciszewski stated that the length of time that this benefit will be offered to employees is important.

**VOTE ON MOTION TO REFER TO STAFF: (7-0)**

AYES: Arciszewski, Bailey, Coggs-Jones, Mayo, McGuigan, Ryan and Schmitt (Acting Chairperson)

NOES: None

EXCUSED: None

7.        00-666        Report from the Director of Human Resources requesting  
            (a)(b)        modification of the benefit package for non-represented employees so  
                         that they would receive a 2% wage increase effective the first pay  
                         period in 2002 and another 2% increase effective June 23, 2002.

APPEARANCES: Mr. Dobbert, Director, DHR (Tape No. 7B-529)

**MOTION BY: (MAYO)** Approve. (Vote 7-0)

AYES: Schmitt, Bailey, Coggs-Jones, Mayo, McGuigan, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: None

**RECOMMENDATIONS RELATIVE TO CLASSIFICATION AND RATES OF PAY FOR  
CREATION OF POSITIONS IF RECOMMENDED BY THE FINANCE COMMITTEE:**

8.        01-677        From the Sheriff, requesting the abolishment of one Administrative  
                         Assistant 1 - Sheriff position and the creation of one Accountant 2  
                         position. (Also to the Committee on Finance and Audit and the

**Departments of Administration and Human Resources.)**

**MOTION BY: (RYAN)** Approve items 8, 9, 10 and 12.

**MOTION BY: (MAYO)** Separate action on item 12.

**VOTE ON MOTION TO APPROVE RATE OF PAY AND  
CLASSIFICATION FOR ITEMS 8, 9 AND 10: (Vote 7-0)**

AYES: Schmitt, Bailey, Coggs-Jones, Mayo, McGuigan, Ryan and  
Arciszewski (Chairperson)

NOES: None

EXCUSED: None

**VOTE ON MOTION TO APPROVE RATE OF PAY AND  
CLASSIFICATION FOR ITEM 12: (Tape No. 7B-544) (Vote 7-0)**

AYES: Schmitt, Bailey, Coggs-Jones, Mayo, McGuigan, Ryan and  
Arciszewski (Chairperson)

NOES: None

EXCUSED: None

9.        01-687        From Clerk of Circuit Court/Court Services Director, requesting the creation of one Administrative 2 (Permanency Plan Review) and abolishment of one Clerk 3 - Data Entry position assigned to the Children's Court Center. **(Also to the Committee on Finance and Audit and the Departments of Administration and Human Resources.)**

**SEE ACTION UNDER NUMBER EIGHT (8) ABOVE.**

10.       01-728        From Director of Public Works, requesting creation of one position of Mechanical Services Manager and one position of Carpenter in the Facilities Management Division to replace positions that have been assigned to the Homeowners' Protection Program (HOPP). **(Finance and Audit, Personnel, Depts. of Admin. & Human Resources)**

**SEE ACTION UNDER NUMBER EIGHT (8) ABOVE.**

**COLLECTIVE BARGAINING (CAUCUS) (CLOSED SESSION):**

***The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(c), (e), (g), for the purpose of discussing the following matter:***

11.       01-P-01        Deputy Sheriff's Association Collective Bargaining Caucus. **(CLOSED SESSION)** (Tape No. 7B-575)

**MOTION BY: (RYAN)** Move to go into closed session under the

provisions of Wisconsin Statutes, Section 19.85(1)(c), (e), (g), for the purpose of discussing the Deputy Sheriff's Association Collective Bargaining Caucus. **(Vote 7-0)**

AYES: Schmitt, Bailey, Coggs-Jones, Mayo, McGuigan, Ryan and Arciszewski (Chairperson)

NOES: None

EXCUSED: None

***The Committee did not reconvene into open session.***

12. 01-711 From Administrator, Mental Health Division, requesting creation of one Community Support Program Coordinator to provide managerial support for the Northside Community Support Program. **(Also to the Committee on Finance and Audit and the Departments of Administration and Human Resources.)**

***SEE ACTION UNDER NUMBER EIGHT (8) ABOVE.***

13. 01-P-11 From Employee Merit Award Program Administrator concerning revision to the rules and regulations of the program. **(Copy attached to original copy of these minutes.)**

APPEARANCES: Mr. Robert Murphy, County Board Research Analyst (Tape No. 7B-557)

Supervisor Coggs-Jones stated that the program should be marketed and promoted to County employees.

***NO ACTION TAKEN BY THE COMMITTEE ON THE ABOVE ITEM.***

STAFF PRESENT: Mr. Robert Murphy, County Board Research Analyst  
Mr. Gary Dobbert, Director, DHR  
Mr. Robert Ott, Milwaukee County Corporation Counsel  
Mr. Thomas M. Taylor, Assistant Director, Department of Labor Relations  
Mr. Earl Hawkins, Director Department of Administration

This meeting was recorded on tape, which is available for audit upon prior request of the Committee Clerk. The foregoing matters were not necessarily considered in agenda order. Committee "green files" contain copies of resolutions, amendments, ordinances, reports and correspondence, etc., which may be reviewed upon request of the Committee Clerk. The official copy of these minutes is available in the County Board office.

Adjourned: 12:00 p.m.

*Maribeth Welchman*

Committee Clerk